



# Manual

**(Information required in terms of the Promotion of Access to Information Act)**

## 1. CONTACT DETAILS IN TERMS OF SECTION 51 (1) (A) OF THE ACT

<b>Name of Company:</b>	<b>OneLogix Group Limited</b>
Registration number:	1998/004519/06
Contact Person:	Mrs Juanita van Dyk on behalf of Ian Lourens (Chief Executive Officer) or Geoff Glass (Chief Financial Officer)
Business Street Address:	46 Tulbagh Street Pomona Kempton Park, 1620
Business Postal Address:	Postnet Suite 10 Private Bag x27 Kempton Park 1620
Business Telephone number:	(011) 396 9040
Business Fax Number	(011) 396 9050
Internet Address:	<a href="http://www.onelogix.com">www.onelogix.com</a>
Email addresses:	<a href="mailto:Juanita.vandyk@onelogix.com">Juanita.vandyk@onelogix.com</a> <a href="mailto:Ian.lourens@onelogix.com">Ian.lourens@onelogix.com</a> <a href="mailto:Geoff.glass@onelogix.com">Geoff.glass@onelogix.com</a>
Registered Office:	CIS Company Secretaries (Pty) Ltd 70 Marshal Street, 11 <sup>th</sup> Floor Johannesburg
JSE Code reference:	OLG
ISIN Code:	ZAE0000263399
Company Secretary:	CIS Company Secretaries (Pty) Ltd 70 Marshal Street, 11 <sup>th</sup> Floor Johannesburg
Auditors:	Mazars House 54 Glenhove Road Melrose Estate Johannesburg, 2196 Tel: +27 11 547 4000 Fax: 27 11 484 7864

## **Details of Subsidiaries & Divisions**

### **Abnormal Logistics**

#### **OneLogix (Pty) Ltd**

100% owned by OneLogix Group Limited  
Registration Number: 1999/025958/07

#### **Vehicle Delivery Services**

100% owned by OneLogix (Pty) Ltd

#### **OneLogix Trucklogix**

100% owned by OneLogix (Pty) Ltd  
Registration Number: 1993/007895/07

#### **OneLogix Projex**

92% owned by OneLogix (Pty) Ltd  
Registration Number: 2010/000420/07

### **Primary Product Logistics**

#### **OneLogix United Bulk**

100% owned by OneLogix (Pty) Ltd  
Registration Number: 2007/017491/07

#### **OneLogix United Bulk Vision**

100% owned by OneLogix United bulk  
Registration Number: 1996/015801/07

#### **OneLogix United Bulk Cryogas**

74,2% owned by OneLogix United bulk  
Registration Number: 2008/021744/07

#### **OneLogix Linehaul**

75% owned by OneLogix (Pty) Ltd  
Registration number: 2013/146995/07

#### **Jacksons/Buffelshoek**

74% owned by OneLogix (Pty) Ltd  
Registration number: 1998/023123/07

## **Logistics Services**

### **Atlas 360**

75% owned by OneLogix (Pty) Ltd

Registration number: 2013/155643/07

### **OneLogix Warehousing Proprietary Limited**

69.5% owned by OneLogix (Pty) Ltd

Registration number: 2002/016365/07

### **OneLogix Cargo Solutions Proprietary Limited**

69.5% owned by OneLogix (Pty) Ltd

Registration number: 2013/155643/07

### **QSA**

85% owned by OneLogix (Pty) Ltd

Registration number: 1997/004924/07

## Contact Details of Subsidiaries and Divisions

### Vehicle Delivery Services

Head Office:	46 Tulbagh Street Pomona Kempton Park, 1620  Tel: +27 11 396 9040 Fax: +27 11 396 9050 <a href="http://www.onelogix.com">www.onelogix.com</a> email: <a href="mailto:info@vdsgroup.co.za">info@vdsgroup.co.za</a>
Cape Town Office:	Broadway Business Park Chicago Avenue Strand  Tel: +27 21 854 7127 Fax: +27 86 720 7084 <a href="http://www.onelogix.com">www.onelogix.com</a> email: <a href="mailto:info@vdsgroup.co.za">info@vdsgroup.co.za</a>
Durban Office:	Umlaas Road – Exit 61, Camperdown  Tel: +27 31 700 8833 Fax: +27 86 515 600 <a href="http://www.onelogix.com">www.onelogix.com</a> email: <a href="mailto:info@vdsgroup.co.za">info@vdsgroup.co.za</a>
East London	IDZ Development Zone Ikhala Road MBSA Vehicle Storage Centre Sunny Ridge East London  Tel: +27 43 736 2273 Fax: +27 86 542 9243 <a href="http://www.onelogix.com">www.onelogix.com</a> email: <a href="mailto:info@vdsgroup.co.za">info@vdsgroup.co.za</a>

Port Elizabeth

C/o Petercearle & Algoa Road  
Uitenhage  
Port Elizabeth

Tel: +27 41 992 6167

Fax: +27 86 614 8079

[www.onelogix.com](http://www.onelogix.com)

email: [info@vdsgroup.co.za](mailto:info@vdsgroup.co.za)

### **OneLogix Trucklogix**

Head Office:

19 De Wet Street  
Brookville, West Bank  
East London

Tel: +27 43 702 9000

Fax: +27 43 702 9050

Denel Office:

Cnr Avon and Dakota Road  
Impala Park  
Boksburg

Tel: +27 11 920 9112

Fax: +27 86 276 1960

Durban Office:

Umlaas Road – Exit 61,  
Camperdown

Tel: +27 31 700 8833

### **OneLogix Projex**

Durban Office:

3 Clydebank Road  
Bayhead, Durban

Tel: +27 31 001 3700

Fax: +27 86 540 6536

Gauteng Office:

232 Denne Road  
Brakpan

Tel: +27 110 0342

## **United Bulk**

Vanderbijlpark Office: 5 Leyland Street, NW7,  
Vanderbijlpark, 1900

Tel +27 16 986 2095  
Fax: +27 16 986 2252

Vereeniging Office: Plot 27  
Homelands  
Vereeniging, 1929

Tel: +27 16 424 1130  
Fax: +27 424 1136

Worcester Office: Traub Street  
Industria  
Worcester, 6850

Tel: + 27 23 342 6883  
Fax: +27 23 347 6515

## **OneLogix Linehaul**

Gauteng Office: 232 Denne Road  
Brakpan

Tel: +27 87 110 0355

## **Jackson Transport**

Gauteng Office: 224 4<sup>th</sup> Street,  
Witpoort, Brakpan  
1540

Tel: +27 11 743 2960/1/2/3  
Fax: +27 11 743 2964

## **Buffelshoek**

Naboomspruit: Plot 14  
4<sup>th</sup> Street  
Naboomspruit ( Mookgophong)

Tel: +27 14 743 0683  
Fax: +27 14 743 2994

## **Atlas360**

Gauteng Office: 53 Watt Road, New Era  
Springs

Tel: +27 11 817 1925  
Fax: +27 11 817 1924

## **OneLogix Cargo Solutions**

Durban Harbour Office: 185 Bulwer Road  
Glenwood, Durban, 4052

Tel: +27 31 206 2299  
Fax: +27 11 206 2682

## **OneLogix Warehousing**

Durban Harbour Office: 3 Clydebank Road  
Bayhead, Durban, 4052

Tel: +27 31 206 2299  
Fax: +27 11 206 2682

22 Sydney Road  
Umbilo, Durban

Cape Town Office: 3 Falcon Crescent  
Airport City Business Park  
Cape Town

Tel: +27 21 385 1161

## **QSA**

Irene Office: 80 Sovereign Drive  
Route 21 Business Park  
Irene

Tel: +27 11 920 9175  
Fax: +27 11 86 219 7879



## **2. The section 10 Guide on how to use the Act (Section 51(1)(b))**

The Guide will be available from the South African Human Rights Commission.

Please direct any queries to:

PAIA Unit  
The Research and Documentation Department

Postal Address: Private Bag 2700  
Houghton  
2041

Telephone: +27 11 484 8300  
Fax: +27 11 484 0582  
Website: [www.sahrc.org.za](http://www.sahrc.org.za)  
E-mail: [PAIA@sahrc.org.za](mailto:PAIA@sahrc.org.za)

### **3. Records available in terms of any other legislation (Section 51 (1) (d))**

The company strives to materially be in full compliance with the appropriate conditions set out in terms of the following:

- a. The Companies Act 1973
- b. The Stock Exchange Control Act no 1 of 1985
- c. Trade Marks Act 194 of 1993
- d. Customs and Excise Act 1964
- e. Income Tax Act no 95 of 1967
- f. Value Added Tax Act no 89 of 1991
- g. The Regional Services Act no 109 of 1985
- h. The Unemployment Insurance Act no 63 of 2001
- i. The Unemployment contributions Act no 4 of 2002
- j. Compensation for Occupational Injuries and Diseases Act no 130 of 1993
- k. Basic Conditions of Employment Act no 61 of 1997
- l. Employment Equity Act no 55 of 1998
- m. Labour Relations Act no 66 of 1995
- n. Skills Development Act no 97 of 1998
- o. Skills Development Act no 97 of 1999
- p. Competition Act 1998
- q. Occupational Health and Safety Act no 85 of 1993
- r. Protection of Personal Information Act (POPI)

### **4. Access to the records held by OneLogix Group Limited**

i. **Records that are available without a person having to request access in terms of the Act**

- All financial information published by the company in terms of requirements of the Stock Exchange Control Act no 1 of 1985.
- All other general information published by the company that may be contained in annual reports and press releases.
- All brochures and general promotional items published by the company from time to time. (subject to stock availability)

ii. **Records that may be requested**

- Any information, subject to approval by the board of directors of OneLogix Group Limited

iii. **The request procedures**

Form of request:

- The requester must use the prescribed form to make the request for access to a record. This must be made to the head of the private body. This request must be made to the address, fax number or electronic mail address of the body concerned.
- The requester must provide sufficient detail on the request form to enable the head of the private body to identify the record and the requester. The requester should also indicate which form of access is to be used to inform the requester and state the necessary particulars to be so informed.
- The requester must identify the right that is sought to be exercised or to be protected and provide an explanation of why the requested record is required for the exercise or protection of that right.
- If a request is made on behalf of another person, the requester must then submit proof of the capacity in which the requester is making the request to the satisfaction of the head of the private body.

Fees:

A requester who seeks access to a record containing personal information about that requester is not required to pay the requested fee. Every other requester, who is not a personal requester, may pay the required fee:

- The head of the private body must notify the requester (other than a personal requester) by notice, requiring the requester to pay the prescribed fee (if any) before further processing the request.
- The fee that the requester must pay to a private body is R50. The requester may lodge an application to the court against the tender or payment of the requested fee.
- After the head of the private body has made a decision on the request, the requester must be notified in the required form.
- If the request is granted then a further access fee must be paid for the search, reproduction, preparation and for any time that has exceeded the prescribed hours to search and prepare the record for disclosure.

## **5. Other Information as may be prescribed**

1. The Minister of Justice and Constitutional Development has not made any regulations in this regard.

## **6. Availability of the Manual**

The manual is available for perusal free of charge at:

- The offices of OneLogix Group Limited
- The offices of the South African Human Rights Commission
- The relevant copy of the Government Gazette
- On the OneLogix website